

<p>3.2</p>	<p>surface is becoming detached. (It was noted that tasks should be carried out ahead of the Spring Clean if it was felt at any time that they needed to be completed more urgently.)</p> <p>CK has still to decide whether a new marquee is needed or whether the roof panel damage can be fixed. (Patching up the damage is preferred for now if feasible.)</p> <p>RC has made the agreed updates to the Transport Policy and Heather has checked these.</p> <p>CK has informed Sally of the increases in contribution to running costs of the vehicles, which the Exec decided should come into force from 01/11/13. Keys Meadow will sign a copy of the updated Transport Policy in due course.</p> <p>RC has updated the Vehicle Use Checklist and Heather has checked this.</p> <p>CK has emailed Raglan back to say the Group would like a drinks stall next year. She has yet to receive a response.</p> <p>Re the action with DF to check why Inge Hussein had not been attending Exec meetings, it has become clear that there has been a misunderstanding of some sort, with Inge stating that she has never volunteered or asked to be on the Exec Committee. CK has removed Inge from the Exec email group accordingly.</p> <p>CK has checked the Exec and Leaders email groups and made the necessary amendments.</p> <p>At Sally's request, the Cub budget for 2013–2014 has been increased by £100.</p>	<p>CK</p>
<p>4.</p>	<p>Health & Safety</p> <p>A Cub has fallen in the hall, chipping a tooth and cutting his lip, whilst playing dodgeball.</p> <p>GR reported that he has started removing the table with books on during Scout Meetings, as he considers this to be a hazard. He has already raised this at the Church Council and will do so again.</p>	
<p>5. 5.1 5.2 5.3</p>	<p>Resources</p> <p>Re transport, van insurance is due on 29/11 and RC has ascertained [post-meeting] that DF will be renewing this. DE will sort out the van Road Tax, due on 31/12.</p> <p>DE was requested to check tyre pressures on both vehicles.</p> <p>Re possible hut rental to Little Wellingtons Pre-School Playgroup, DE has communicated to Stella the Exec's final decision that £20 per calendar month would be required for any agreement to be reached. Stella has been hesitant about agreeing to this; however it now appears that she does wish to proceed on this basis. DE (who has kindly taken over this task from RC) will now resume work on producing a formal written agreement to be signed before Stella can start using the Group's hut space. DE will circulate the agreement to a sub-committee of CK, DE, DF, RC and TS for joint approval.</p> <p>There were no requests for any expenditure on equipment.</p>	<p>DF/DE DE DE</p>

<p>5.4</p> <p>5.5</p> <p>5.6</p>	<p>DF has reported that the current account balance is now £2,280 so he now has plenty of funds to pay the annual £750 into the insurance fund and will be doing so during the coming week.</p> <p>The Group website was discussed. CK has spoken with Cath MacLeod and it has been agreed that Cath will not have any involvement with the Group website.</p> <p>CK, Pete Miskin and Adam Miskin have been looking at the website, but have been finding it difficult to manage. CK will ask John and Stuart whether they may be able to help out under Paul's guidance.</p> <p>(An updated list of tasks that currently need doing on the Group website is listed in Appendix A at the foot of these Minutes.)</p> <p>Re the Leader situation, CK reported that there had been no change since the last Exec meeting.</p>	<p>CK</p>
<p>6</p> <p>6.1</p>	<p>Policies</p> <p>The Child Protection Policy was reviewed and the following change agreed:</p> <ul style="list-style-type: none"> • Update Policy to show CK as GSL. <p>Next review date will be November 2015.</p> <p>(Note: due to the static nature of this Policy, it was decided to extend the review interval from 1 year to 2 years. However, the Policy will need reviewing ahead of the stated next review date should the Scout Association amend their general Policy, from which much of the wording for the Group's Policy is lifted.)</p>	<p>RC</p>
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p>	<p>Events Review</p> <p><i>Enfield Town Fireworks (Saturday 2nd November, Enfield Town Park)</i> 8,000 people attended this event. There was no funfair due to wet ground. The firework display was excellent, although the laser show was not considered an obvious success.</p> <p>CK has received an email from Paul Dockley thanking all of the stewards for their assistance. There will be a District review of this event on 25th November, at which the lessons to be learnt from the overcrowding at the corner by the Essex Road entrance will be discussed.</p> <p><i>Group Anniversary Service (Sunday 3rd November).</i> The Group Anniversary Service was deemed to have gone well.</p> <p><i>Remembrance Sunday (Sunday 10th November).</i> Both parades went well. Our Group looked very smart and the DC subsequently sent an email congratulating the Edmonton Groups on their turn-out.</p>	
<p>8.</p> <p>8.1</p>	<p>Events Planning</p> <p><i>Parade of Light (Sunday 1st December)</i> Attendees should meet from 1500 in Portcullis Car Park, opposite the Civic Centre. The</p>	

	<p>Parade will start at 1600 and finish back at the Civic Centre, after which people can watch the fireworks.</p> <p>8.2 <i>Panto (Friday 6th December)</i> This year's Panto is Jack and the Beanstalk and the Group will be attending the 1930 showing. Tickets are booked and a cheque to pay for the tickets is on its way.</p> <p>8.3 <i>Church Toy Service (Sunday 8th December)</i> The Church Toy Service will be taking place on Sunday 8th December and will be taken by Rev Valentin Dedji. TS had commented pre-meeting that the Church had been struggling for a number of years to find any charities who want to take toys (either new or second hand) and that they all just wanted money. TS's comments were discussed and it was noted that Noah's Ark Children's Hospice (a local charity that the Group has supported in the past) WILL accept toys. Priya at Noah's Ark has said that they want new toys, preferably not wrapped (old toys go straight to their shop for fundraising) and also that toys for teenagers are the hardest to get.</p> <p>The Exec felt that either cash or a toy should be acceptable, noting that younger children in particular identified far more with giving a gift than with giving cash. CK will speak with TS and suggest this approach.</p> <p>8.4 <i>Candlelit Carol and Christingle Service (Sunday 22nd December, 1600)</i> There will be the usual Candlelit Carol and Christingle Service at 1600 on Sunday 22nd December. TS has said that Beavers, Cubs and Scouts and their families are especially welcome – as always.</p> <p>8.5 <i>Boxing Day Football (Thursday 26th December, 1030)</i> This annual event will again be taking place and Sally will be providing post-match refreshments as usual. GR kindly agreed to referee again.</p>	CK
9.	<p>Any Other Business RC noted that the standard footer used in some documents (e.g. the Executive Committee Information Sheet) was still showing Paul's phone number. Additionally, Heather's details as Chair need to be removed. CK will get the necessary changes made.</p> <p>TS has reported that the Church is working on having the back garden astro-turfed to make it more usable and that quotes are in process of being obtained.</p>	CK
10.	<p>Date of Next Meeting Monday 13th January 2014 at 7.45pm in the Garden Room.</p> <p>RC has [post-meeting] arranged 2014 meeting dates with Mary Bird as below:</p> <ul style="list-style-type: none"> • Monday 13th January • Monday 24th March • Monday 9th June • Monday 22nd September • Monday 17th November. 	

	<p>Appendix A – Tasks that currently need doing on the Group Website</p> <ul style="list-style-type: none"> • Changing general website information throughout to show CK as the GSL • Adding Minutes of the May 2013 AGM • Adding Minutes of the June 2013, September 2013 and November 2013 Group Exec Meetings • Adding Minutes of the September 2013 Leaders meeting • Updating Group Exec Members Info following changes at the May 2013 AGM and subsequent departures of Heather and Stuart • Uploading updated Transport Policy containing changes agreed at September 2013 Group Exec • Uploading updated Vehicle Use Checklist containing changes agreed at September 2013 Group Exec • Uploading updated Child Protection Policy containing changes agreed at November 2013 Group Exec • Updating Awards details • Remove obsolete “Vehicle – Mileage” Form. 	CK
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Executive Committee Information Sheet

18th November 2013

Actions taken on committee's behalf since last meeting:

By GSL	None
By Chair	
By Others	At Sally's request, the Cub budget for 2013–2014 has been increased by £100.

Health and Safety:

Reportable incidents / near misses	A cub fell in the hall, chipping a tooth and cutting his lip, playing dodgeball.		
Fire drills last done	Beavers 19/07/13	Cubs 11/01/13	Scouts 04/10/2013

From the Leaders:

	Beavers	Cubs	Scouts
Numbers in section	11	20	21
Number on link to next section	0	0	0
Other information from GSL	Beaver colony has now grown to 11+ 1 new		

From Treasurer:

	Investments	Insurance	Current	Petty Cash
Balance on accounts	£125.65	£2377.47	£1516.10	£159.91
Income since last meeting	-£1000	Nil	£1370	Nil
	Beavers	Cubs	Scouts	GSL
Section & GSL balances	£141.40	£95.15	£426.27	£96.50
Other information from Treasurer	We are still owed gift aid for this year			

Resources Reports:

Transport					
	Due Dates	MoT/Service	Breakdown	Insurance	Road Tax
	Minibus	21/03/14	22/03/14	22/03/14	28/02/14
	Van	30/06/14	No cover	29/11/13	31/12/13
	Minibus Permit 21/06/15				
Equipment					
	Hut Insurance Due	30/11/13			
	Little Wellington's Hut Hire Annual Review Date				