

## 18<sup>TH</sup> Edmonton Scout Group Executive Meeting Monday 7<sup>th</sup> June 2010 at 8.00p.m.

Present:	Dave Edwards (DE)	Chair
	Paul Symons (PS)	GSL
	Nicola Headland (NH)	Treasurer
	Richard Clark (RC)	Secretary
	Ian Kirby (IK)	Quartermaster
	Sue Bateman (SB)	
	Cheryl Keen (CK)	
	Heather McIsaac-Hall (HMH)	
	Chris Pocock (CP)	

0.	<p><b>Welcome</b> CP was welcomed to the Group Executive and introductions were made.</p>	
1.	<p><b>Apologies for Absence</b> Apologies were received from Jo Allen (JA), Mary Bird (MB), Mandy Flunder (MF), Anna Gill (AG), David Jackson (DJ), Sally Symons (SS) and Jane Topping (JT).</p>	
2.	<p><b>Minutes of the Last Meeting</b> The minutes of the meeting held on 8<sup>th</sup> March 2010 were agreed and signed by the Chairman as being a correct record.</p>	
3.	<p><b>Matters Arising</b></p>	
3.1	<p>PS has purchased the flag and flag cases.</p> <p>Re the Church Fire Risk Assessment, action is still with PS to investigate whether the Fire Brigade would carry out a Risk Assessment for the Group free of charge, in which case this could possibly be worked into the programme for a Friday night. (DE and PS have previously agreed to put together the Group's own Fire Risk Assessment in the event of the Fire Brigade being unable to assist or the cost of the Fire Brigade's assistance proving prohibitive.)</p> <p>A new Minister has been appointed.</p> <p>Re the Small Bus Permit, PS reported that the Group would need to apply for a new disc, as the paperwork states that the disc must be displayed. Approval was granted for this expenditure.</p> <p>Sue Morrissey has written to thank the Group for the flowers and Thanks Badge.</p>	PS / DE
3.2	<p>There were several actions taken on behalf of the Committee since the last meeting:</p> <ul style="list-style-type: none"> <li>• The van has been serviced and MOT'd and a new tax disc purchased. (Following the service, the garage fixed at their expense the glow plugs which had been found not to be working when the van was collected.)</li> <li>• The handbrake on the minibus was reported as not holding the vehicle on hills. The</li> </ul>	PS

	<p>garage stripped this down and said it should be working fine now, however it has not yet been independently confirmed that this is the case.</p> <ul style="list-style-type: none"> <li>The Group Exec agreed, via email, that the Fund Raising Hut should be replaced, and the replacement is now in place.</li> </ul>	
4.	<p><b>Health &amp; Safety</b> There have been no serious incidents since the last meeting.</p>	
5.	<p><b>Resources</b></p>	
5.1	<p>Re transport, one seat belt stalk is missing on the minibus. PS will buy a replacement if Darren is unable to get this fixed soon.</p>	PS
5.2	<p>The GSL requested permission to spend approximately £200 on 2 Outwell Tarps at £60 each for use as dining shelters, 2 six-piece cooksets from B&amp;Q at £16.98 each and a few other odds and ends. This was approved. (2 bow saws at £5.98 each have already been purchased.)</p>	PS
5.3	<p>It was agreed that sectional budgets should remain at last year's level of £30 per head.</p> <p>It was agreed to raise membership subs from £100 to £110 per annum with immediate effect. (£10 to be added for membership of 100 Club.)</p> <p>PS will check how many people are currently in the 100 Club draw in order to ascertain its profitability for the Group.</p>	PS
6.	<p><b>Policies</b></p>	
6.1	<p>The Sectional Accounts Policy was reviewed and approved without any changes being required. Next review date will be June 2012.</p>	PS
7.	<p><b>Events Review</b></p>	
7.1	<p><i>AGM (Friday 21<sup>st</sup> May)</i> It was felt that the AGM had been a very enjoyable and entertaining evening, with the timing being better than last year. Concerns were expressed that there were not as many parents present as in recent years, with PS commenting that attendance levels tended to have a cyclical pattern. After discussion of possible alternative formats, including holding the AGM at Camp, it was decided to retain the existing format for next year's AGM.</p> <p>Thanks were recorded to IK for providing teas and coffees.</p>	
7.2	<p><i>Replacement of Fund Raising Hut (Saturday 29<sup>th</sup> May &amp; Thursday 3<sup>rd</sup> June)</i> PS commented that he felt the Working Party on the Saturday had gone very well with everybody working well together as a team. In particular, he wanted the efforts of Daniel to be formally acknowledged. It had been decided on the Saturday that a skip was needed.</p> <p>Thanks were formally recorded to Lew for all of his help with this exercise.</p> <p>The church has kindly agreed to contribute £1,000 towards the new hut.</p>	

	<p>PS reported that the new hut would need painting within its first year, and that September would probably be the best time to do this. He suggested that this could be combined with re-felting the old hut, as the manufacturers of the new hut have said that its felting is guaranteed for 5 years, and the old hut, which is now 10 years old, has never been re-felted. PS agreed to check first whether re-felting was currently required and Exec approval was granted for the necessary expenditure should this prove to be the case.</p> <p><i>Post meeting note from Chair:</i>  <i>Thanks must also be recorded to Michael Northfield for all his hard work with this project.</i></p>	PS
8.	<p><b>Events Planning</b>  There will be no Raglan Fete this Summer due to the building work taking place.</p> <p>CP informed the meeting of the Project YOU Summer Funday taking place in Enfield Town Park between 1300 and 1700 on Sunday 13<sup>th</sup> June, and handed out a leaflet advertising this event.</p> <p>Discussion took place as to possible social events that the Group could hold, with an evening at the Bush Hill Park Bowls, Tennis and Social Club being one suggestion. It was finally agreed that a walk to be held as a family event should be organised around September/October, possibly after Church Parade, with walkers being asked to contribute £2 each towards the Group's charity. PS will look into possible dates for this event.</p>	PS
9.	<p><b>Any Other Business</b>  PS reported that the Group website, managed by Escouts, had been encountering operational difficulties, with the company that had been hired to help with the move to a new server running into some technical problems. Some, but not all, areas of the website are now available again.</p> <p>PS will ask the Exec for permission to make a voluntary donation towards maintenance of the website when everything is back up and running.</p> <p>PS proposed ShelterBox (see <a href="http://www.shelterbox.org">http://www.shelterbox.org</a>) as a possible charity for next year. This is a Cornish-based charity which now has a national partnership with The Scout Association. ShelterBox provides boxes containing vital emergency supplies to areas of the world that are suffering from disasters, and local Scouts are often involved on the ground. The Group Exec agreed with this proposal.</p> <p>RC stated that he would shortly be completing a CRB Application Form as his previous CRB check had recently reached the 5 year expiry date and offered to assist any members of the Group Exec who needed help to complete this Form.</p>	PS
10.	<p><b>Date of Next Meeting</b>  Monday 20<sup>th</sup> September 2010 at 8.00pm in the Garden Room.</p>	

# Executive Committee Information Sheet

## 7<sup>th</sup> June 2010

**Actions taken on committee's behalf since last meeting:**

By GSL	
By Chair	
By Others	

**Health and Safety:**

Reportable Incidents	None
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**From the Leaders:**

	Beavers	Cubs	Scouts
Numbers in section	15	25	19
Number on link to next section	0	4	2
Other information from GSL			

**From Treasurer:**

	Investments	Current	Petty Cash
Balance on accounts	£5,677.60	£2,662.93	£12.64
Income since last meeting	£12.00	£1,108.11	-£38.45
	Beavers	Cubs	Scouts
Section Balances	£463.20	£516.57	£985.02
Other information from Treasurer	2 x Jack Petchey awards still to spend. Wedding present for Jane Bailey not accounted for. Repairs and MOT for van not accounted for as yet. Money owed to Lew for cement and ballast for hut base.		

**Resources Reports:**

Transport	Minibus is missing one seat belt stalk
Equipment	GSL requests permission to spend £200 on camping equipment - 2 x Outwell Tarps for use as dinning shelters at £60 each plus 2 x 6 piece cooksets from B&Q at £16.98 each and other odds and ends. Have already bought two bow saws at £5.98 each.