

## 18<sup>TH</sup> Edmonton Scout Group Executive Meeting Monday 9<sup>th</sup> June 2008 at 8.00p.m.

Present:	Heather McIsaac-Hall (HMH)	Chair
	Paul Symons (PS)	GSL
	Rob Bruce (RB)	Treasurer
	Richard Clark (RC)	Secretary
	Jan Ballett (JB)	
	Barbara Barnicoat (BB)	
	Sue Bateman (SB)	
	Mary Bird (MB)	
	Paul Boulter (PB)	
	Dave Edwards (DE)	
	Nicola Headland (NH)	
	Brenda Kennedy (BK)	
	Ian Kirby (IK)	

0.	<b>Welcome</b> HMH extended a special welcome to new members MB (Church Representative) and NH.	
1.	<b>Apologies for Absence</b> Apologies were received from Lucy Bragg (LB), Raymond Prentice (RP), Shan Gerrard (SG) and Sally Symons (SS).	
2.	<b>Minutes of the Last Meeting</b> The minutes of the meeting held on 31 <sup>st</sup> March 2008 were agreed and signed by the Chairman as being a correct record.	
3.	<b>Matters Arising</b>	
3.1	PS reported on several matters: <ul style="list-style-type: none"> <li>• He had spoken to the Enfield bandmaster re sale of band instruments, and some smaller drums have now been sold.</li> <li>• Katelyn Edwards has still to decide how to spend her Jack Petchey award.</li> <li>• A presentation was made to Lilian by LB and Pat Powell at the Enfield District AGM in May. A Thanks Badge was not presented, as the DC had thought this inappropriate for someone with her length of service.</li> <li>• Mick Fernandez has offered to help with transport.</li> </ul>	
3.2	Sue Morrissey has submitted the 2007/8 Gift Aid claim for £1,044.15 .	
3.3	Two letters of thanks have been received from Noah's Ark Children's Charity – one to SS regarding a donation of £86.46, and one to RC regarding the cheque for £375 presented at the AGM.  It was decided that ASSERT (Angelman Syndrome Support Education and Research Trust) would be the Group's chosen charity for 2008/9. (It was noted that the Church would be supporting Noah's Ark.)	

<p>4.</p> <p>4.1</p> <p>4.2</p>	<p><b>Health &amp; Safety</b></p> <p>There have been no serious incidents since the last meeting.</p> <p>The draft ‘Good Behaviour’ Policy prepared by HMH was discussed. All were agreed that this was a good idea, and that there was a strong need for this kind of policy.</p> <p>[PB arrived]</p> <p>Other than typos, changes were suggested to combine and condense points 1,2 and 8 into just one point, and to remove the wording “and/or persistent”. HMH will make these changes, then circulate to all, including leaders, via email. The circulated document will be taken as agreed policy if no objections are forthcoming. The aim is to have this in place ahead of Summer Camp.</p> <p>Once complete, the Policy will be placed on the notice board, as well as handed out with a covering letter explaining that the Group is formalising its procedures.</p>	<p></p> <p>HMH</p> <p>PS</p>
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p>	<p><b>Resources</b></p> <p>PS reported that the minibus seatbelt had been repaired. The dashboard had been rewired and a tow bar and CD player fitted. The van had been serviced and MoT’d.</p> <p>PS asked for approval to remove the immobiliser (which in effect renders two sets of keys useless) and fit a cut-off switch for the battery. He also asked for approval to fix the broken catch on the side door of the van. Approval for both was granted.</p> <p>In the absence of a Quartermaster, PS reported that he had mended the broken bench himself. Approval was granted for PS to purchase 50 plates and 50 bowls at a cost of up to £1.25 each. PB will let PS know corresponding costs at IKEA, as he believes these may be cheaper. Approval was also granted for PS to purchase 4 double and 2 single pulley blocks for pioneering, at a cost of approximately £160 .</p> <p>It was agreed to leave Sectional Budget unchanged at £25 per head for each Section. PS stated that the Group had reported 14 Beavers, 21 Cubs and 20 Scouts for Census purposes.</p>	<p></p> <p>PS</p> <p>PS / PB</p>
<p>6.</p> <p>6.1</p>	<p><b>Policy Review</b></p> <p>The Sectional Accounts Policy was reviewed, and there were no required changes. Next review date will be June 2010.</p>	<p>PS</p>
<p>7.</p> <p>7.1</p> <p>7.2</p>	<p><b>Events Review</b></p> <p>AGM (16/05). It was agreed that dress rehearsals needed to finish by 1830 in future, and that investitures would not be included next time. PB’s suggestion that the barbecue be prepared behind the kitchen and served from the kitchen next time was agreed.</p> <p>Quiz Night (07/06). It was agreed that this event had been great fun, and RB reported that the Group had made a profit of just under £400. Whilst RP has kindly offered free use of Raglan Junior School for future quiz nights, it was decided to keep the venue unchanged for next time.</p>	<p></p>

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p><b>Events Planning</b></p> <p><i>Christmas Event</i></p> <p>MB stated that an Easter Extravaganza would be replacing the Church Xmas Bazaar. It was decided that the Group would not hold a replacement event this year, however the Group will offer the Church assistance with the Easter Extravaganza.</p> <p><i>Bridge Walk (Sunday 13<sup>th</sup> July)</i></p> <p>This event will take place after Church Parade.</p> <p><i>Raglan Fete (Saturday 28<sup>th</sup> June 1300 – 1700)</i></p> <p>PS reported that scouts would be arriving at 1700 the previous (Friday) evening to put things up for the Raglan Fete. The Group will re running Jackpot Dice and PS asked for volunteers to help with this.</p>	<p>ALL</p>
<p>9.</p>	<p><b>Any Other Business</b></p> <p>PS said that van loading for Tolmers Camp would be taking place on Thursday 19<sup>th</sup> June.</p> <p>PS passed round examples of Group window stickers for the back of cars. These are 90p each, and approval was granted for 100, so as to give every parent a sticker and retain some in stock.</p> <p>RB reported that HMH would need to replace Lilian as an authorised signature for the bank.</p> <p>In response to IK's question, PS stated that any work on replacement of the Fund Raising Hurt was on hold pending seeing what money was raised from the sale of band instruments.</p> <p>DE commented that he had felt that Alistair reading out a list of the previous month's events at Church Parade had been beneficial in raising the profile of the Group.</p> <p>In response to DE's question, PS replied that CRB checks are required for any adults helping at camp, however short the period of help. HMH said that adult volunteers were welcome, and that anyone wishing to be CRB checked should let PS know.</p> <p>PS was formally thanked for his services to the Group whilst in the position of Chair.</p>	<p>PS</p>
<p>10.</p>	<p><b>Date of Next Meeting</b></p> <p>Monday 15<sup>th</sup> September 2008 at 8.00pm in the Garden Room.</p>	