

**18TH Edmonton Scout Group Executive Meeting
Monday 11th June 2007 at 8.00p.m.**

Present: Paul Symons (PS) Chairman/Quartermaster
 Lilian Cooper (LC) GSL
 Rob Bruce (RB) Treasurer
 Richard Clark (RC) Secretary
 Jan Ballett (JB)
 Barbara Barnicoat (BB)
 Sue Bateman (SB)
 Paul Boulter (PB)
 Dave Edwards (DE)
 Claire Gopoulos (CG)
 Brenda Kennedy (BK)
 Ian Kirby (IK)
 Heather McIsaac-Hall (HMH)
 Karen Walker (KW)

1.	Apologies for Absence Apologies were received from Lucy Bragg (LB), David Cooper (DC), Mike Morrissey (MM), Pat Powell (PP) and Sally Symons (SS).	
2.	Minutes of the Last Meeting The minutes of the meeting held on 16 th April 2007 were agreed and signed by the Chairman as being a correct record.	
3.	Matters Arising 3.1 There were no matters arising from the above minutes and not covered elsewhere. 3.2 There were no actions taken since the last meeting requiring approval. 3.3 The Leader and Helpers Expenses Policy was reviewed. It was agreed to increase the mileage allowance from the last previously minuted amount of 35p per mile to a new amount of 40p per mile.	
4.	Health & Safety 4.1 There have been two incidents since the last meeting: <ul style="list-style-type: none"> • A Scout caught a fingernail in a door at the Church on the evening of 11/05/07; • A Cub was lost for a brief period at CCI Camp on 26/05/07 due to not following instructions and going off site without telling a leader. <p>A general discussion about Health and Safety was held, with concern expressed by CG that the Group should ensure it took all steps necessary to avoid any possibility of legal comeback from parents. LC commented that parents were always informed of incidents when appropriate. The following actions were agreed:</p> <ul style="list-style-type: none"> • PS will include an article in the next Newsletter emphasising the dangers of messing about with doors, and will also stress that Scouts should not arrive much earlier than 	PS

4.2	<p>1945 on Friday evenings;</p> <ul style="list-style-type: none"> • LC will obtain an Accident Book and place this in the cupboard; • PS will take into consideration the discussion held when the Group reviews any Health and Safety matters moving forward. <p>With regard to the ‘Regulatory Reform (Fire Safety) Order 2005’, coming into force from October 2006, CG reported that she had made some progress, and had ascertained that no fire alarm system was in place, nor were any smoke alarms present. LC stated that she believed all electrical circuits in the Church were due to be upgraded shortly.</p> <p>CG was asked to go ahead and perform the risk assessment, and told by LC that, if she believed the risk was ‘high’, then this is what she should duly report back.</p>	<p>LC PS</p> <p>CG</p>
<p>5.</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> <p>5.4</p>	<p>Resources</p> <p>PS reported that the annual membership subscription is currently £80, plus an optional £10 for membership of the 100 Club, of which there are currently 35 members. It was agreed to raise the subscription to £85.</p> <p>[PB arrived, and was introduced to everybody.]</p> <p>[KW arrived.]</p> <p>It was agreed to keep the budget for all sections at the same level as for the previous year. [From minutes of Group Executive Meeting 05/06/06: “<i>It was agreed to approve the Treasurer’s recommendation of keeping the budget at £25 per person.</i>”]</p> <p>PS reported that the van had been serviced and MOT’d at a cost of £1,400. It had then promptly broken down, been returned to the garage, and repaired at no extra cost. It was now deemed to be in relatively good condition. PS stressed that the van needed to be used as regularly as possible.</p> <p>The Quartermaster has ordered 2 more benches, using the money from LC’s Award. The leaders are currently considering what to spend the money from Sainsbury’s Vouchers on, and the Quartermaster has suggested that at least 15 compasses are required. SB asked whether new tables could be obtained for washing up, and the Quartermaster replied that he would first see if existing tables could be rearranged in order to satisfy this requirement.</p> <p>Re the Fund Raising Hut, PS explained that work would need to be put on hold for the time being, as the only possible window, in August, was not feasible. RB added that the Group did not currently have sufficient funds for the required work. LC reported that the Church have offered to pay one third of the total cost of this work.</p>	
6.1	<p>Events Review</p> <p>The AGM was considered to have been a great success, and was very well attended. The general consensus was that the format should be left unaltered next year. RC circulated a letter he had received from Noah’s Ark Children’s Hospice, thanking the Group for its donation of £650.</p>	

6.2	The Working Party Day went well, and most of the work was completed. The new path has been laid, but is currently a slab and a bit short!	
6.3	The Group did not attend the District Fete on Saturday 9 th June, as LC and PS had received no prior information about it. PS reported that the numbers present would have been insufficient to make Jackpot Dice viable.	
7.	Events Planning	
7.1	<p>It was agreed that the Group should attend the Raglan Fete on Saturday 7th July. With PB speaking directly to the Raglan Fete planning committee during the meeting, an agreement was reached that we could take Jackpot Dice to the Fete, and that the other proposed dice game would not be run. In return, half of our takings would be handed over to Raglan. Use of the marquee, which we had offered, was not required.</p> <p>PB reported that it would cost £30 for a half A5 sized advert (in portrait mode), and that the advert details would need to be given to Raglan by the deadline of Friday 15th June. PS agreed to progress this.</p>	PS
8.	<p>Adult Support</p> <p>PS reported that LC had now been invested into the Group. He added that he felt leaders needed to be more proactive in terms of asking for help. In practice, there have proved to be very few families where parents have not helped out at least once a year.</p>	
9.	<p>Any Other Business</p> <p>SB stated that seeds have been issued for the Sunflower Competition.</p> <p>BK asked that thanks be formally recorded to all leaders and helpers for their efforts at the AGM and at the CCI Camp.</p>	
10.	<p>Date Of Next Meeting</p> <p>Monday 17th September 2007 at 8.00pm in the Garden Room.</p>	