

**18th Edmonton Scout Group Executive Meeting
Monday, 10 June 2002 at 7.45 p.m.**

*Present:	* Mr Paul Symons	-	Chairman/Quartermaster
	* Mrs Lilian Cooper	-	GSL
	* Mr David Lo	-	Treasurer
	Vacancy	-	SL
	Mr Peter Duffy	-	VSL
	Mrs Sally Symons	-	CL
	Mr Ian Kirby	-	ACL
	* Mrs Pat Powell	-	BL
	* Mr John Jewson	-	Transport Manager
	Mr Ron Morey	-	Subscription Manager
	Vacancy	-	Fundraising Organiser
	* Ms Toni Scott	-	Beaver representative
	* Ms Anna Bruce	-	Cub representative
	* Mrs Sue Bateman	-	Scout representative
	Mrs Jenny Odell	-	Church representative
	Vacancy	-	Venture representative
	* Mrs Glennis Barnes	-	Secretary

1. Welcome to New Members

Toni Scott and Anna Bruce were welcomed to the meeting.

2. Apologies:

Apologies were received from Jenny Odell and Sally Symons.

3. Minutes of the Last Meeting:

The minutes of the meeting held on 22 April 2002 were agreed and signed by the Chairman as a correct record.

4. Co-Option of Group Executive

Ron Morey, John Jewson and Ian Kirby were co-opted as members of the committee.

5. Role of the Group Executive

The Chairman gave a short explanation of the role of the Group Executive. He also explained the role of the parent representatives to the new members of the committee.

6. GSL Report

Beavers: Lilian said that the Beaver section was running very well at present, but another leader was required to assist Pat.

Cubs: This section was also being organised very well, they had attended three camps during the last six weeks.

Scouts: She said that this section had not met for the last couple of weeks, due to a shortage of leaders, but they would be meeting next week.

Venture Scouts: They were meeting every other Thursday when possible. At the end of July they would be an Explorer unit. This unit would meet at the 18th but would also contain boys from the rest of the district.

7. Health and Safety

The Chairman said that a Health and Safety Policy needed to be produced for the group and that a model policy should be available from Headquarters.

Fire Awareness: It was agreed that a register should be taken at the beginning of the evening for use in case of a fire. It was also suggested that a fire drill should be carried out during an evening meeting.

Insurance: Lilian said that named leaders and helpers were covered by insurance, but she would check on the situation for unnamed helpers.

8. Finance

David tabled accounts for the period 1.4.02 - 29.5.02 and went through the contents. He said that there were a number of funds held individually by the sections. After some discussion it was agreed that each section would keep a maximum of £200 in their accounts, this was approximately £10 per boy. This figure would be revised at the beginning of each new accounting year i.e. after the AGM. During the year the amount will be topped up to £200. It was also agreed that the accounts should be audited on a six monthly basis. The Chairman said he would draw up a Finance Policy taking into account these points.

4. District Fête

This will be held on Saturday 18 May 2002 at Houndsfield School. There will be a meeting of the Fête committee on 7 May. Keith said he would organise people to do JPD at the Fête. People were needed from 1.00 p.m. Lilian said she would organise a float from David.

5. Future Dates

Anniversary Service: Sunday, 12 May 2002.

Committee Meetings: 9 September 2002 and 28 October 2002.

6. Any Other Business

Band: It was suggested that a couple of parents who were musicians could be approached to help with restarting the Band. This was agreed.

Signed: Date: