

# 18<sup>th</sup> Edmonton Scout Group

Group Executive Meeting

Tuesday 21st March 2017

7:30pm at Acting GSL's Home

Present: Rob Bruce (RB) - Treasurer  
Gervase Bush (GB) – Transport Manager  
Janine Chapman (JC) – Subscriptions Manager  
Ian Kirby (IK)  
Grant Murray (GM) – Cub & Scout Leader  
Tim Swindell (TS) – Group Chaplain  
Donna Willard (DW) – Beaver Leader  
Paul Symons (PS) – District Commissioner

- 1 Apologies for absence were received from, Anna Gill and Linda Marchant. PS advised that David Jackson had tendered his resignation due to poor health. Karli Turner was absent.
- 2 The minutes of the meeting held on 17/01/17 were approved as a correct and true record.
- 3 Matters arising – no items not covered elsewhere.
  - a. Minibus Insurance – payment agreed RB advised that payment has been scheduled.
  - b. Minibus Tax – has been paid.
  - c. Transport Policy (updated) – agreed by those present.
- 4 Health and safety – Nothing to report.
- 5 Minibus
  - a. Road tax has been paid.
  - b. Insurance was agreed by the meeting.
  - c. GB advised that the MOT had run out several months ago. This had been missed by him but has been renewed now.
  - d. GB advised that he had noticed minor damage to the rear bumper. It is unknown how this happened.
  - e. The meeting discussed where the minibus permit should be kept. It was suggested that perhaps it should be attached to the key that the leaders use. PS to try and source something suitable to put it in.
  - f. GB asked if the minibus should have a roof rack or towing ball fitted. The meeting agreed that it should not.
- 6 Leader Update – There have been no changes to the leader team since the last meeting.
- 7 Trustee Vacancies – the meeting noted the following trustee vacancies:
  - a. Group Scout Leader
  - b. Chair
  - c. SecretaryPS asked for help with identifying suitable people for these roles.
- 8 Policy Reviews – the meeting reviewed the following policies.

- a. Anti Bullying – no change, next review in two years.
- b. Child Protection – PS to redraft changing the named people and referring heavily back to POR.
- c. Equal Opportunities Policy – PS to redraft also referring heavily back to POR.

9 Events

- a. Past – there were no event to review.
- b. Future
  - i. The meeting set a date of 30<sup>th</sup> June for the AGM.
  - ii. DW and GM advised that the April Parade was during the school Easter Holiday and they were away. It has been decided therefor not have a parade in April. It was agreed that the church's invitations to the Easter Sunday service would be passed to families via the young people.

10 Any other business

- a. RB advised that he has received an invoice for the website hosting for another year. It was agreed that this should be paid.
- b. GM asked if it was possible for another cupboard somewhere so that DW and himself did not have to carry so much stuff back and forwards from home each week. This will need to be raised with the Church Council.
- c. GM also asked about the key to the church as at present flags cannot be retrieved for investitures. PS advised that he believed LM had a key. GM and DW would ask her for it and it will then be kept in the cupboard in the metal cupboard for all to access. It was suggested that the Garden Room key should also be retrieved from LM and put in the same place.
- d. JC advised that apart from one family subs were pretty much up to date.

11 Exec committee referrals to leaders meeting – none.

12 To decide if any discussions at this meeting should be part 2 minutes (confidential) – no items in this category.

13 Date of next meeting 20<sup>th</sup> June 2017.