

3.2	<p>PS has been liaising with Keys Meadow re going into partnership for use of the minibus. He has sent them a copy of the Transport Policy to sign, but has had nothing back yet. PS will need to send Keys Meadow the updated Transport Policy once ready (see 6.1).</p> <p>HC will investigate the possibility of going into partnership with Raglan.</p> <p>PS reported that the Group WILL need to go into the £300 subsidy agreed for the Big Adventure Camp, and he will advise how much of this will be needed.</p> <p>PS will ask all Leaders to provide him with a copy of their Driving Licenses.</p> <p>PS reported that the Group is currently supporting one child financially.</p>	<p>PS</p> <p>HC</p> <p>PS</p> <p>PS</p>
4.	<p>Health & Safety There have been no serious incidents since the last meeting.</p> <p>The Fire Risk Assessment (FRA) has been added to the Group website.</p> <p>Carrying out termly fire drills has been added as a permanent item to the Executive Committee Information Sheet.</p>	
5.1 5.2	<p>Resources</p> <p>Re transport, DE reported that the van's MOT was due shortly. It was noted that MOT would be half-price if carried out in conjunction with a service. The van needs a "pole hole" cut, which DE is planning to do himself.</p> <p>DE reported that spare locking wheel nut "keys" for the minibus would cost around £15 each and it was agreed that he could go ahead and purchase 2 spares.</p> <p>DE explained that he had been looking into the cost and procedure to obtain spare ignition keys for the minibus. A blank ignition key would cost £30 - £35, plus £15 to cut, making a total of £45 - £50. Cost of a remote would be £90 plus VAT, excluding cost of key. Final total price could be around £230 + VAT per key. It was decided to wait and see how the Group's possible partnership with Raglan proceeded before making any decisions in this respect, as it was not envisaged there would be any need for spare ignition keys in respect of a partnership with Keys Meadow.</p> <p>It was agreed that PS could go ahead and purchase 2 18th Edmonton Scout logos for the front and back of the minibus at a cost of £45 each.</p> <p>Re equipment, PS reported that 2 sets of hike tents were showing signs of age – 8 Aztec Cordoba's and 10 ProAction's. PS would ideally like to purchase 20 new 3-man hike tents at £36 - £50 each, representing a possible maximum cost of £1,000. This expenditure was not approved, however it was proposed that PS should obtain costings and email the Group Exec members ahead of the next meeting for a quick decision if he felt there were any offers that were potentially too good to turn down.</p> <p>It was agreed that the Group could get rid of any tents deemed unusable immediately at the end of District Camp.</p> <p>It was agreed that the outstanding £200 of Jack Petchey money would be put towards the</p>	<p>DE</p> <p>PS</p> <p>PS</p>

<p>5.3</p> <p>5.4</p> <p>5.5</p>	<p>purchase of new tents.</p> <p>PS provided an update re miscellaneous items ordered with Sainsbury's Active Kids vouchers.</p> <p>Re the Leader situation, PS reported that there were no changes at present. PS hoped that Simon Fouracre would move up to Assistant Section Leader. Despina would be returning to Beavers, although this would be offset by Kevin going to university. PS emphasised that Leaders were still seriously needed for Beaver and Cub sections.</p> <p>PS and HC proposed that any leader who now joined the Group should get a red jacket provided as part of their uniform allocation. Young Leaders should be provided with a red jacket 'on loan'. This proposal was agreed.</p> <p>It was agreed that the sectional budgets should remain at £30 per head, based on the numbers at the time of the 2012 Census. Budgets are therefore: Beavers £330 (11), Cubs £390 (13) and Scouts £720 (24). PS stressed that these were guideline figures and that Leaders were able to request more budget should they need it.</p> <p>After a discussion at which various opinions were put forward, it was agreed to leave membership subs at £120 per annum in recognition of the current difficult economic climate. It was felt that this rate offered excellent value for money in comparison with activities offered by other organisations and it was noted that the Group was highly unlikely to freeze the rate at this level for a second successive year when reviewing subs in 2013.</p>	
<p>6.</p> <p>6.1</p>	<p>Policies</p> <p>The recently updated Transport Policy was reviewed and the following changes agreed:</p> <ul style="list-style-type: none"> • Group Chairman to be removed from list of key holders • Wording to be added re evidence of having obtained a Small Bus Permit to drive the minibus needing to be produced. <p>It was agreed that RC would make these changes, and that they would be taken as approved should HC, DE and PS be happy with these.</p> <p>Next review date will be June 2013.</p> <p>HC will create a Checklist to be used in conjunction with the Transport Policy.</p>	<p>RC (HC, DE, PS)</p> <p>HC</p>
<p>7.</p> <p>7.1</p> <p>7.2</p>	<p>Events Review</p> <p><i>Quiz Night (Saturday 28th April)</i></p> <p>It was agreed that this had been an enjoyable night. Numbers had been down on the previous year, which was reflected in the profit made being just over £200 as opposed to just over £400 previously.</p> <p><i>AGM (Friday 18th May)</i></p> <p>It was agreed that the AGM had gone well and that the new layout of the Hall had worked much better.</p>	

<p>8.</p> <p>8.1</p> <p>8.2</p> <p>8.3</p>	<p>Events Planning</p> <p><i>Group's Chosen Charity</i> It was agreed that the Group would keep ShelterBox as its chosen charity for the forthcoming year. After this, the Leaders will be asked to take responsibility for choosing the next charity, taking the Children's views/suggestions into account.</p> <p><i>Sponsored Bridge Walk (Sunday 15th July)</i> PS to issue Sponsor Forms shortly.</p> <p><i>Raglan Summer Fun Day (Saturday 7th July)</i> PS reported that Scouts would be helping to set up on the night before. The Exec agreed that Raglan could borrow the Group's marquee.</p> <p>The Group would ideally like to run both a recruiting stall (23rd Enfield and/or the County Development Officer may be able to help) and Jackpot Dice (JPD). However if it is only possible to do one activity, the recruiting activity is the preferred option if feasible.</p> <p>HC will put together a team to run the JPD stall (subject to this activity taking place).</p>	<p></p> <p>PS</p> <p></p> <p>HC</p>
<p>9.</p>	<p>Any Other Business HC explained that there were conditions in the minibus grant acceptance papers concerning when the Group would become the true owners of the minibus. HC will bring a draft document containing the salient points to the next meeting for review, and this will be placed on the Group website after approval.</p>	<p>HC</p>
<p>10.</p>	<p>Date of Next Meeting Monday 17th September 2012 at 8.00pm in the Garden Room.</p>	<p></p>

Executive Committee Information Sheet

11th June 2012

Actions taken on committee's behalf since last meeting:

By GSL	None
By Chair	None
By Others	None

Health and Safety:

Reportable Incidents	None		
Fire Drills Last Done	Beavers 25/05/12	Cubs None this term	Scouts

From the Leaders:

	Beavers	Cubs	Scouts
Numbers in section	11	15	26
Number on link to next section	0	0	0
Other information from GSL			

From Treasurer:

	Investments	Current	Petty Cash
Balance on accounts	£2,738.71	£2,022.45	£206.60
Income since last meeting	The current account is +£916.06. This includes income of subs £1,470, HMRC refund of £923.07 & payments of £574.99 for the minibus & Capitation of £1,248.		
	Beavers	Cubs	Scouts
Section Balances	£273.24	£260.46	£598.54
Other information from Treasurer	Vehicle expenses of approximately £900 not yet claimed by Dave Edwards.		

Resources Reports:

Transport	Blue van MOT due plus It needs a "Pole Hole" cut into the rear partition before next Camp. Cost and procedure to obtain spare ignition keys and Locking wheel nut "key" for the new white Bus is ongoing.
Equipment	Some of our hike tents are past their best and need replacing. 8 Aztec Cordoba's purchase in Oct 2005 and 10 ProAction's purchased in April 2007. Ideally would like up to 20 new identical 3 man hike tents.