

## 18<sup>TH</sup> Edmonton Scout Group Executive Meeting Monday 8<sup>th</sup> November 2010 at 8.00p.m.

Present:	Dave Edwards (DE)	Chair
	Paul Symons (PS)	GSL
	Nicola Headland (NH)	Treasurer
	Richard Clark (RC)	Secretary
	Ian Kirby (IK)	Quartermaster
	Jo Allen (JA)	
	Sue Bateman (SB)	
	Mary Bird (MB)	
	David Jackson (DJ)	
	Cheryl Keen (CK)	

1.	<p><b>Apologies for Absence</b> Apologies were received from Mandy Flunder (MF), Heather McIsaac-Hall (HMH), Chris Pocock (CP), Sally Symons (SS) and Jane Topping (JT). Absent: Anna Gill (AG)</p>	
2.	<p><b>Minutes of the Last Meeting</b> The minutes of the meeting held on 20<sup>th</sup> September 2010 were agreed and signed by the Chairman as being a correct record.</p>	
3. 3.1	<p><b>Matters Arising</b> Re the Church Fire Risk Assessment, DE will speak to Heather Connor, who has offered to assist.</p> <p>The Group website is up and running with One.com. Lists are all present and the gallery feature has been implemented.</p> <p>The plaque for the new store hut was dedicated at the Anniversary Service on 7<sup>th</sup> November and affixed to the hut immediately after the Service.</p> <p>[SB arrived]</p> <p>Preservative has been applied to the huts and will need to be reapplied next year.</p>	DE
3.2	<p>No actions have been taken on the committee's behalf since the last meeting.</p>	
3.3	<p>Re using CAF Bank, NH reported that the Group currently had 4 accounts:</p> <ul style="list-style-type: none"> <li>• Nat West Current</li> <li>• Nat West Savings</li> <li>• Nat West Bonus Savings</li> <li>• Nationwide</li> </ul> <p>NH stated that she felt these accounts could do with amalgamation and that the Group should operate with just 2 accounts – Cash and Savings. She explained that CAF Bank interest rates were similar to those the Group was currently receiving.</p>	

3.4	<p>It was agreed that NH should progress a move to use of CAF Bank, although it was noted that there was no particular urgency associated with this action.</p> <p>The use of PayPal was discussed. NH was concerned that in practice this would make things more complicated: she could see this working for subs, but it would be very difficult to match other payments to a particular activity and child. NH would like to talk to someone else who already uses PayPal to see how they use it in practice. It was agreed not to proceed with investigating the use of PayPal at the current time.</p>	NH
4.	<p><b>Health &amp; Safety</b> There have been no serious incidents since the last meeting.</p>	
5. 5.1	<p><b>Resources</b></p> <p>Re transport, DE reported that recent renewals had taken place for Unity vehicle insurance and the minibus service, MOT and tax disc. The £100 excess has now been received from the insurer's solicitors, however DE is still progressing the claim for loss of use. No further expenditure is currently requested.</p> <p>Re the third phase of the Mayor's Low Emission Zone policy, due to come into force on 3<sup>rd</sup> January 2012, IK reported that he had carried out some investigation and both of our vehicles would fail. There is currently no exemption based on either age of vehicle or charitable status.</p> <p>PS commented that both vehicles are fairly elderly and will need replacing at some time in the not too distant future in any case, although DE felt that it might be possible to get a few more years' usage out of both. PS commented that, given the choice of only having one vehicle, his inclination would be to get rid of the minibus.</p> <p>JA volunteered to look into what funding opportunities might be available. It was noted that the Scout Association may be able to assist.</p> <p>After considerable discussion, it was decided not to take any action regarding replacement at present, as:</p> <ol style="list-style-type: none"> <li>1. The Group could hire vehicles as a contingency option from 2012 (albeit a less than ideal option)</li> <li>2. The Group did not want to take the risk of spending money unnecessarily when there was still a possibility of charities being granted exemption before 2012.</li> </ol> <p>IK agreed to conduct an exercise to compare the current annual costs of the 2 vehicles against estimated annual hire costs.</p> <p>5.2 PS has spent £230 on 6 dixies, 3 billy sets, 2 colanders and 10 LED tent lights. He has not purchased a tarp, however does not feel this is vital for this year. No further expenditure requested.</p> <p>5.3 Re leaders, PS reported that another young leader was now helping with Cubs. Simon Fouracre has completed the paperwork to go into uniform in Cubs as ACSL, and Jo Watson has obtained her Nights Away Permit. Lucy Bragg has offered to help the Beaver</p>	<p>JA</p> <p>IK</p> <p>PS</p>

	team on occasions, but more leaders are still required.	
6.	<b>Policies</b>	
6.1	The Child Protection Policy was reviewed and the following changes agreed: <ul style="list-style-type: none"> <li>• Add a comment that this Policy is to be read in conjunction with the Yellow Card and Young Leaders' Card</li> <li>• The current version of the Yellow Card will be added to the 'Policy Documents' section of the Group website</li> <li>• 'eScouts' to be removed from email address.</li> </ul> Next review date will be November 2011.	PS
6.2	The Leader and Helper Expenses Policy was reviewed, and the following change agreed: <ul style="list-style-type: none"> <li>• The word 'smart' to be removed from the uniform provision.</li> </ul> Next review date will be November 2012.	PS
7.	<b>Events Review</b>	
7.1	<i>Anniversary Service (Sunday 7<sup>th</sup> November)</i> MB commented that this event had received very good feedback from the Church. There had been a problem hearing the Cubs due to a faulty mike and DJ reported that the loop system was not working as well as it should be. In terms of improvements for next year, it was agreed that MB's idea of a rehearsal on the preceding Friday evening was a good one, and that having the children go into the choir stalls to sing would make them more visible.  Thanks were recorded to the helpers for their assistance with refreshments.	
7.2	<i>Church Parade Treat</i> PS reported that the Church Parade Treat had again been cancelled due to lack of interest. PS will discuss this at the Leaders' Meeting in January.	PS
7.3	<i>Enfield District Fireworks (Saturday 6<sup>th</sup> November)</i> PS informed the meeting that this had gone well, with 12,281 people attending.	
8.	<b>Events Planning</b>	
8.1	<i>Boxing Day Football (Sunday 26<sup>th</sup> December)</i> PS will not be present on Boxing day this year, neither will RC. PS will issue a request for any volunteers to run with this event.	PS
8.2	<i>Church Twelfth Night Social (Saturday 8<sup>th</sup> January)</i> MB informed the Group of the date of this event and said that it would be nice if some families could attend. PS asked MB to let him know the cost.	MB
8.3	<i>Family Walk (Sunday 9<sup>th</sup> January)</i> It was agreed to hold a family walk after January Church Parade, with each walker being asked to contribute £1 to the Group's charity.	
8.4	<i>Quiz Night (Saturday 12<sup>th</sup> February?)</i> There was agreement that another Quiz Night should be held, at the usual venue of Bush Hill Park Bowls, Tennis & Social Club. The poor support from the Group last year was	

	<p>noted, and, whilst this was felt to be largely due to the clash with half term, it was agreed that more publicity would be required this time round. The following actions were agreed:</p> <ul style="list-style-type: none"> <li>• MB to see if Saturday 12<sup>th</sup> February is free</li> <li>• MB to check status regarding disabled access</li> <li>• PS to ask Keith Kimber if he could kindly be quizmaster again</li> </ul>	<p>MB MB PS</p>
<p>9.</p>	<p><b>Any Other Business</b>  NH has received £39.98 helpers insurance. A cheque for £631.80 for Summer camp has been paid to Mandy.</p> <p>The Rev. Bill Tardy has phoned PS to inform him that the Church stewards have been discussing moving the time of the Church Service back to 10.00am in order to allow older members of the congregation to get to Church on time. The Group has no problem with this suggestion.</p> <p>MB reported that the Church was now sharing with Trinity Church in Enfield.</p> <p>[Post-meeting note: MB has reported that over £2,500 was raised for Lymphoma Research Trust in Ron Bird's memory. Given that this figure excludes direct donations, it is likely that the total sum raised was in the order of £3,000.]</p>	
<p>10.</p>	<p><b>Date of Next Meeting</b>  Monday 17<sup>th</sup> January 2011 at 8.00pm in the Garden Room.  (Other meeting dates for 2011: Monday 7<sup>th</sup> March, Monday 6<sup>th</sup> June, Monday 19<sup>th</sup> September and Monday 7<sup>th</sup> November.)</p>	

# Executive Committee Information Sheet

## 8<sup>th</sup> November 2010

### Actions taken on committee's behalf since last meeting:

By GSL	Spent a Saturday with Chair and QM tidying up store. Have received an offer of help with the Fire Risk Assessment which has been accepted.
By Chair	Both Stores have been treated with preservative.  Cleared area behind Store D.
By Others	

### Health and Safety:

Reportable Incidents	None
----------------------	------

### From the Leaders:

	Beavers	Cubs	Scouts
Numbers in section	16	21	21
Number on link to next section	1	1	1
Other information from GSL			

### From Treasurer:

	Investments	Current	Petty Cash
Balance on accounts	£5694.96	£2787.91	£19.64
Income since last meeting	£8.74	-£2898.31	£7.00
	Beavers	Cubs	Scouts
Section Balances	£337.66	£424.50	£555.02
Other information from Treasurer	<p>Please note that neither the Beavers or Scouts have submitted any expenses claims since the last exec meeting. Section leaders are strongly encouraged to do so on a regular basis.</p> <p>Recent renewals:</p> <p>Unity vehicle insurance £929.25</p> <p>Minibus tax disc £205</p> <p>Minibus MOT and service £758.54</p> <p>Helpers insurance to be renewed. Hut insurance renewal for Bluefin has been received and has now lapsed.</p> <p>Investigating changing to Unity as this appears to be more cost effective.</p>		

### Resources Reports:

Transport	<p>Blue Bus been recently serviced and MOT'd and new road tax.</p> <p>Have now received the £100.00 excess from the Insurers</p>
-----------	--

	solicitors. Still progressing claiming for loss of use !!!
Equipment	£230 spent on 6 Dixies, 3 Billie Sets, 2 Colanders and 10 LED tent lights