

18TH Edmonton Scout Group Executive Meeting Monday 18th January 2010 at 8.00p.m.

Present:	Dave Edwards (DE)	Chair
	Paul Symons (PS)	GSL
	Nicola Headland (NH)	Treasurer
	Richard Clark (RC)	Secretary
	Ian Kirby (IK)	Quartermaster
	Sue Bateman (SB)	
	Mary Bird (MB)	
	Cheryl Keen (CK)	

1.	<p>Apologies for Absence Apologies were received from Jo Allen (JA), Mandy Flunder (MF), Heather McIsaac-Hall (HMH), Sally Symons (SS) and Jane Topping (JT). PS reported that Paul Burton had resigned from the Group Executive.</p>	
2.	<p>Minutes of the Last Meeting The minutes of the meeting held on 9th November 2009 were agreed and signed by the Chairman as being a correct record.</p>	
3. 3.1	<p>Matters Arising Re the Flag, it was agreed at the previous meeting (09/11/09) that PS could go ahead and purchase, and this action is still with PS.</p> <p>PS informed the Committee that flag cases were listed at £12.50 each on the web, and that 3 were required, with the Group already possessing one case. It was agreed that PS could purchase 3 flag cases, provided that HMH did not have a better and more cost-effective alternative.</p> <p>[SB arrived]</p> <p>Re the Church Fire Risk Assessment, PS has received the Insurance Company Checklist from the Church. It was felt that this would form <i>part</i> of an overall Risk Assessment, but was not in itself a full assessment. PS will investigate whether the Fire Brigade would carry out a Risk Assessment for the Group free of charge, in which case this could possibly be worked into the programme for a Friday night. DE and PS agreed to put together the Group's own Fire Risk Assessment in the event of the Fire Brigade being unable to assist or the cost of the Fire Brigade's assistance proving prohibitive.</p> <p>IK has purchased 2 printer, scanner, copiers – for PS (£47.97 from Tesco) and for MF (£69.99 deluxe version from PC World).</p> <p>Re the Fund Raising Hut, DE and Pete Miskin have still to undertake a detailed examination of the hut and report back.</p> <p>PS reported that bag packing had not taken place over Christmas. Waitrose had offered the</p>	<p>PS</p> <p>PS</p> <p>PS / DE</p> <p>DE / CK</p>

<p>3.2</p> <p>3.3</p>	<p>day before Christmas Eve, but this had been considered unworkable due to the difficulty of finding enough adults to supervise given that this was still a working day for many. It had by then been too late to look into the possibility of Morrisons.</p> <p>PS reported that the 2010 census had been completed and the annual membership fee of £2,070 paid, representing a total of 69 adults and children at £30 each. PS added that the Group would not be receiving a rebate this year.</p> <p>PS has registered the Group again this year for Active Kids. This starts in February, and the Group has done well out of the scheme previously.</p>	
<p>4.</p> <p>4.1</p>	<p>Health & Safety There have been no serious incidents since the last meeting.</p> <p>PS explained about the “In Touch” Scheme, which would be replacing the Home Contact Scheme. This Scheme has already been trialed in 3 counties and is now going live through the rest of the country. This will apply to everything the Group does, not just camps, and specify how parents can contact the Group and vice versa. Guidelines can be found on the Scout website. PS added that, whilst Enfield District had yet to set a formal start date for this Scheme, Mark Dowsett, the District Commissioner, had given his permission for the Group to go live with this scheme with immediate effect.</p> <p>PS said that the Leaders had therefore, after discussion, requested the purchase of a Group Mobile Phone, which would provide parents with just one number to remember for all situations. This could be taken out and charged up in the Hall each Friday night as part of meeting protocol. Vodaphone had been recommended as providing the best coverage. The possibility of purchasing more than one phone was discussed, and the consensus was that the numbers of times when two numbers would be required simultaneously (e.g. different sections of the Group camping at different locations) did not justify this.</p> <p>Permission was granted for the purchase of a Vodaphone Mobile Phone on a pay as you go basis, and IK offered to purchase. It was noted that a vehicle charger will be required for use at camps.</p>	<p>IK</p>
<p>5.</p> <p>5.1</p>	<p>Resources</p> <p>Re transport, DE requested a new battery for the minibus. This was approved and DE will purchase</p> <p>NH will see if she can find a receipt for the battery and inform DE if she does so.</p> <p>DE has not yet received the £100 excess for the minibus, but has received 2 solicitors’ letters stating that everything is in hand. DE has investigated fully comprehensive insurance, and has been told that this would be considered, but only after the Group had provided copies of all driving licences. 7 or 8 copies have been sent through, but all of them have been rejected to date, largely due to the poor quality of the copying. DE will endeavour to provide the insurance company with sufficient satisfactory copies, but noted that he was having problems with people providing him with copies in a timely manner.</p>	<p>DE</p> <p>NH</p> <p>DE</p>

5.2	<p>IK asked about the latest news on the low emissions policy, which is possibly due for implementation in 2012. DE replied that he had spoken to Rocky, who did not think there would be a cheap solution. It is still uncertain whether this policy will come into effect, and, if so, whether there will be an exemption for charities.</p> <p>PS felt that the Group would benefit from finding someone who could dedicate time and effort into investigating the possibility of grants from both lottery funds and also other funds (such as the Bridge House Estate) as their prime contribution to the Group.</p> <p>The Quartermaster had no requests for expenditure. PS reported that the Store Hut had been broken into. Nothing is obviously missing – although it is not possible to be certain – and it appeared that this had been an opportunistic crime. A temporary repair has been made to the door.</p>	
6.1	<p>Policies</p> <p>The Transport Policy was reviewed and approved without any changes being required. Next review date will be January 2012.</p>	PS
6.2	<p>PS introduced the review of the Good Behaviour Policy by explaining that the Scout Group method of creating a ‘time out zone’ – an area for children to be sent to or to take themselves to calm down – was being adopted across the Group. It is planned to give parents a copy of this Policy whenever a new child joins the Group in future.</p>	
	<p>The Good Behaviour Policy was then reviewed and the following changes agreed:</p> <ul style="list-style-type: none"> • Step 1- ‘discus’ should be replaced by ‘discuss’; • Step 4 – ‘A.N.Other’ to be replaced by ‘another appropriate adult’. <p>Next review date will be January 2011.</p>	PS
7.	<p>Events Planning</p>	
7.1	<p><i>Quiz Night (Saturday 27th February, 1930 start)</i></p> <p>MB confirmed that the Bush Hill Park Bowls, Tennis and Social Club had been booked from 1900 on Saturday 27th February for a 1930 start. Payment is required as soon as possible – DE will find the booking form and give this and the booking fee to MB, who will take these round to the Club.</p>	DE /MB
	<p>Arrangements are as follows:</p> <ul style="list-style-type: none"> • Keith Kimber has kindly agreed to act as Quizmaster again; • No food will be provided and the bar will be open; • All members of the Group Exec to bring prizes for the raffle, which RC will co-ordinate on the night; • Cost will be £5 per person, as it was last year; • Leaders and their partners can attend this event free of charge; • Proceeds to be split 50-50 between Noah’s Ark and the Group; • PS to provide MB with a notice to hang up in the Church and ensure that the event is advertised in the Church Magazine and mentioned at Church Parade; • PS to provide PA system and scoring system. 	ALL/RC
		PS / MB
		PS

7.2	<p><i>AGM (Friday 14th May)</i> It was agreed that the AGM would be held on Friday 14th May. (It was noted that Friday 21st May was the date for the District AGM.)</p>	
7.3	<p><i>Wellie Walk (Sunday 14th March, following Church Parade)</i> PS reported that the Leaders had decided that the Group would hold its own event at Cuffley Wood on Sunday 14th March, rather than join the District event (which is taking place at Tolmers on a Saturday and costs £4 per head). This will be a Family event, and a donation of £1 per participant will be requested, with proceeds being split between Noah's Ark, the Group's chosen charity, and a donation to Cuffley Wood.</p>	
8.	<p>Any Other Business PS felt that the Group should be starting to consider the way in which it managed its finances in the future. With banks seemingly looking to phase out the use of cheques, the Group did not want to find itself in a situation where large amounts of cash were changing hands on Friday nights. PS suggested 2 items for consideration:</p> <ul style="list-style-type: none"> • For approved parties, PAYPAL allow web-based payments to be made, and currently charge a rate of 1.25% for charities. So subs could be paid via a button on a web page for example. • Reimbursing leaders' expenses in a post-cheque era – CAF Bank have a system for doing this via electronic transfer, with a nominated person (or people) needing to approve each transfer. PS felt that Nat West may go down this route in the fullness of time. <p>It was agreed that PS would add this subject as an agenda item for the next meeting.</p>	PS
9.	<p>Date of Next Meeting Monday 8th March 2010 at 8.00pm in the Garden Room.</p>	

Executive Committee Information Sheet

18th January 2010

Actions taken on committee's behalf since last meeting:

By GSL	Invested Despina Catselli as a new Assistant Beaver Scout Leader
By Chair	
By Others	

Health and Safety:

Reportable Incidents	None
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From the Leaders:

	Beavers	Cubs	Scouts
Numbers in section	18	25	18
Number on link to next section	0	3	0
Other information from GSL	2010 census has been completed. We have a total of 69, including leaders, this year. The annual membership fee that we are paying is £2,070		

From Treasurer:

	Investments	Current	Petty Cash	
Balance on accounts	£5657.06	£1007.49	£51.09	
Income since last meeting	£1912.04	-£157.96	£0	
	Group	Beavers	Cubs	Scouts
Expenditure to date	£303.79	£773.11	£809.37	£850.36
Other information from Treasurer	2 x £200 Jack Petchey awards to spend			

Resources Reports:

Transport	
Equipment	Leaders request a cheap vodaphone mobile for 'In Touch' purposes.

18th Edmonton (Methodist) Scout Group

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Chair: Dave Edwards 47 Ridge Avenue, Winchmore Hill, London, N21 2RJ Tel 020 8360 4252 email chair@18thEdmonton.eScouts.net

Patron HM The Queen **President** HRH The Duke of Kent **Founder** Robert Baden-Powell OM **Chief Scout** Bear Grylls